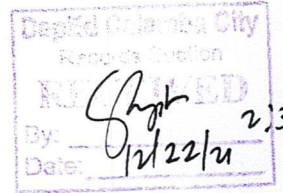




Republic of the Philippines  
**Department of Education**  
Region IV-A CALABARZON  
SCHOOLS DIVISION OF CALAMBA CITY



21-15831

December 22, 2021

**DIVISION MEMORANDUM**  
No. 285 , s. 2021

**SUBMISSION OF SY 2021 ANNUAL ACCOMPLISHMENT REPORT**

**TO** OIC-Assistant Schools Division Superintendent  
SGOD and CID Chiefs  
Public Schools District Supervisors  
Public Elementary & Secondary School Heads  
All Others Concerned

1. Relative to the Regional Memorandum No. 576, s. 2021 on Preparation of Annual Accomplishment Report FY 2021, this Office announces the **Submission of School Year 2020-2021 Annual Accomplishment Report** on or before January 21, 2022.
2. The Annual Accomplishment Report (AAR) shall summarize the school's accomplishments relative to its mandate of providing access to quality basic education and good governance. The report should highlight the accomplishments for the year vis-à-vis targets within the context of Annual Implementation Plan (AIP)/Work and Financial Plan(WFP) anchored on the Basic Education Learning Continuity Plan (BE-LCP)
3. The AAR shall be submitted in soft copy to its respective Public School District Supervisor for approval. Consequently, it shall be forwarded to the Planning & Research Unit not later than January 21, 2022. Further, the schools are required to print the report and have it softbound as a school copy.
4. Attached in this Memorandum is the prescribed format and outline of the Annual Accomplishment Report.
5. For any concern on this matter, please contact PO III **LIGAYA G. MARTIR**, Planning and Research Section at (049) 554-9830 to 34 local 13 or e-mail at [planning.depedcalamba@deped.gov.ph](mailto:planning.depedcalamba@deped.gov.ph).
6. Immediate and widest dissemination of this Memorandum is earnestly desired.

  
**SUSAN DL ORIBIANA**  
Schools Division Superintendent



Address: City Hall Compound, Brgy. Real, Calamba City, Laguna  
Telephone No: (049) 554- 9830 to 34  
Email Address: [calamba.city@deped.gov.ph](mailto:calamba.city@deped.gov.ph)  
Website: <https://depedcalambacity.com>

Encl.: As stated

Reference/ s:

Regional Memo. No. 576, s. 2021

To be indicated in the Perpetual Index under the following subjects

FORMS  
REPORTS  
REVIEW  
SCHOOLS

LGM/Submission of Annual Accomplishment Report  
P&R20210224/December 22,2021



Address: City Hall Compound, Brgy. Real, Calamba City, Laguna

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Email Address: [calamba.city@deped.gov.ph](mailto:calamba.city@deped.gov.ph)

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### Annual Accomplishment Report (AAR) Outline

#### General Instructions

- Accomplish this annual report template by encoding the information completely and clearly.
- Use A4 size bond paper, Century Gothic 11, single space
- Provide a brief introductory statement per section of this AAR Outline.

#### Preliminaries

- I. Introduction  
Discuss the **purpose of the report**. Give a preview of what is expected of the contents, must be brief and concise.
- II. Highlights of Accomplishments (Provide Brief analysis)

Organizational Outcomes	Key Performance Indicators	2019	2020	2021	Trend	Remarks
ACCESS	Enrollment	Kinder				
		Elem				
		JHS				
		SHS				
		SPED				
		Madrasah				
EFFICIENCY	Number of Drop Outs					
	Number of Repeaters					
	Promotion Rate					
	Graduation Rate					
	Repetition Rate					
	Drop Out Rate					
QUALITY	Division Consolidated Quarterly Test	Elem				
		Sec				
		SHS				



III. A. Major Accomplishments (Include the accomplishments against the target for the year)

Major Final Outputs (MFOs)	CY2020 Accomplishment	CY 2021		Percentage (%) of Accomplishment
		Target	Accomplishment	
<b>PARTNERSHIP AND LINKAGES</b>				
Adopt-a-School Program	Total Amount			#DIV/0!
Brigada Eskwela Program	Total Amount			#DIV/0!
Partnership & Linkages with line Agencies and Private Stakeholders	number of stakeholders			#DIV/0!
<b>HEALTH, DENTAL AND NUTRITION</b>				
School-Based Feeding Program	number of recipients			#DIV/0!

B. Over-all Accomplishments

Title of PPAs conducted	Indicators	Indicated in the WFP (Yes/No)	MOVs	Physical				Financial				
				No. of Planned Targets	Physical Accomplishment	% of Accomplishment vs. Targets	Gap/Gain	Financial Requirement	Amount Utilized	Balance	Remarks	
							0				₱0.00	
							0				₱0.00	
							0				₱0.00	
							0				₱0.00	
							0				₱0.00	
							0				₱0.00	
							0				₱0.00	
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							0				₱0.00	
							0				₱0.00	
							0				₱0.00	
							0				₱0.00	



IV. Educational Outcomes/Results (Provide short analysis)

Key Performance Indicators (KPIs)		Actual Results		Gain/Gap
		SY2020-2021	SY 2021-2022	
<b>ENROLLMENT</b>				
· Kindergarten				0
· Grades 1-6				0
· Grades 7-10				0
· Grades 11-12				0
<b>Inclusive Education</b>	<b>ALS</b>			
	· Basic Lit. Prog. (BLP)			
	· A&E Elem			0
	· A&E Sec			0
		SY 2020-2021	SY 2019-2020	
· Repetition Rate				0
· Drop Out Rate				0
· Promotion Rate				0
· Graduation Rate				0
· Number of Repeaters				0
· No longer Participating				
· Number of Balik-Aral				0

Note: Integrated Schools please separate data of Junior and SHS

V. Outstanding Accomplishments

1. Showcase the School's **best practices, value-added contributions, innovations and other activities** that made the agency in the forefront among others.
2. The **winnings and awards received** within the year in review as well as the achievements of learners and teachers will be likewise included in this section. Photos with captions may be included as means of verification.
3. Include the accomplishments done under the new normal.
  - 3.a. **Narrative on Adjustments Made in the Basic Education Learning Continuity Plan (BE-LCP).** Please include the external engagement with line agencies and indicate the timeline.
  - 3.b. **Narrative on coping strategies/change of work processes in accordance with health and safety protocols.**

VI. Financial Performance

Total Allocation ...  
 Total Utilization ..  
 Utilization Rate.....



